

# General Needs Block – Jephson Buildings, Sutton in Ashfield

## Period Covered: April 2022 to March 2023

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| **Running Costs (eligible for Housing Benefit and Universal Credit)** | **Weekly Charge Per Unit** |
| 1. Communal Cleaning | £1.69 |
| 2. Communal Window Cleaning | £0.18 |
| 3. Communal Electric Supply | £0.74 |
| 4. Administrative Charge @15% | £0.39 |
| **\*\*Total Weekly Service Charge** | £3.00 |

## Breakdown of costs

**1.** Communal Cleaning

 For the cost of cleaning the communal areas in the block. A specification can be provided upon request.

**2.** Communal Window Cleaning

 For the cost of cleaning windows to communal areas on a routine basis in line with the agreed contract specification. This does not include individual residents’ property windows. A specification can be provided upon request.

**3.** Communal Electric Supply

 For the cost of providing lighting within the communal areas of the block.

**5.** Administrative Charge

The Administrative charge is for administration costs incurred when organising and managing the services above.

**\*\*** Please note that the total charge above is not the full costs incurred in delivering the services to you. The service charge you pay is only a contribution towards the full costs.